

20th May 2020

Dear parent/guardian/student,

Unfortunately, due to current COVID-19, ITS has temporarily closed its campus but is still operating online.

ITS stands for Institute for Tourism Studies and it is a vocational further and higher Institute. We offer courses related to tourism and hospitality with the aim of providing our students the skills needed to work in the dynamic industry of tourism both locally and overseas.

1. Application- applications are to be found on our official website www.its.edu.mt (click on ITS prospectus then APPLY NOW)
You need to register and upload requested documents such as copy of identity card, qualifications, school leaving certificate, CV etc. You will be requested to pay 5 euro. Applications are now available online.
2. We encourage you to follow our social media platforms so that we can remind you of these upcoming information sessions.
3. The new prospectus can be found online as a flipbook on the following link: <https://its.edu.mt/courses-admission/its-prospectus.html>
4. Two new programmes have been launched. Diploma in Climate Friendly Travel and Bachelor of Science in Diving Safety Management (Hons).
5. Check out FAQs regarding entry requirements
<https://its.edu.mt/news-announcements/announcements.html>

6. Check prospects for entry criteria.
7. Age criteria for certificate level has been uplifted. If you possess the requested O Levels/ SSCP Levels 2 and/or 3, you will enter certificate level immediately. You can also choose to follow our new Diploma in Climate Friendly Travel. If not, you can enrol to Foundation programme.
8. You need to choose one of our 4 Certificate programmes depending on your interest.
 - a. Travel and Tourism – aimed for those wanting to work in travel agencies, airports, cruise liners, museums
 - b. Rooms Division- aimed for those who would like to work in hotels such as front office and housekeeping departments.
 - c. Food Preparation & service – aimed for those who would like to work in restaurants, kitchens and hotels (to specialise in one field at Diploma level)
 - d. Events – aimed for those who would like to organise events
9. Another entry point for whoever is interested in becoming a chef is the preparatory year intended for those who would like to enrol for the Bachelor in Culinary Arts.
10. Career guidance sessions are available throughout the year. At the moment I am working from home so, I can offer telephone or skype sessions. Please email me on guidance@its.edu.mt for further details or call me on 23793141.
11. We have Learning Coaches on board. They are like LSE, however not assigned to one particular student/s. The LCs are here to help you overcome any difficulty which you might be experiencing during your academic or practical classes at ITS. Whoever has a report issued by an

educational psychologist, we kindly request you to upload it on the application form. The report should be dated from 2017 onwards. We will try our best to help you become more employable.

12. We have a team of dedicated professionals ready to help you – counsellor, LCs, career guidance officer, student support officer and so forth. <https://its.edu.mt/life-on-campus/student-support-services.html>

13. You will be requested to attend ITS in full uniform.

14. If you are eligible to receive government grants, a stipends will be given to you monthly.

15. A list of modules can be found on the following link:

<https://forms.office.com/Pages/ResponsePage.aspx?id=e3VPRDDLukaTvMqNbR74E6pt3bru1XhJgZiNnZh4pZIUQVNKTzRTRIBBS1hDQVFTUIIGOE9TRUcyMy4u>

16. We offer blended learning at ITS and students are expected to follow both theoretical and practical modules depending on the programme of studies.

17. Timetable -each student is given a timetable which changes twice a year since there are two semesters.

18. First lecture is at 08:30 am however you may start your first lecture later. Always follow your timetable. Lectures are held from Monday to Friday.

19. School starts at the beginning of October till June. Academic calendar will be uploaded on website.

20. You can contact us vis FB, Twitter, Instagram or email.

21. LITP- all foundation and certificate programmes level students have

to undergo a 14 week local paid placement practising skills learnt at ITS. ITS Internship Unit will assist you.

22. IITP- 12 months international paid placement for all Diploma students.

23. Training restaurants – we have three in all – The Apron (grab and go breakfast and lunch as well as small restaurant, The Runway (fine dining restaurant, mostly for lunches), The Voyage (fine dining restaurant lunch and dinner).

I hope that this information is useful, and should you need to clarify anything else, do not hesitate to contact us.

Audrey L. Buhagiar
Guidance Officer