



Information: X

Date: 6 May 2019

Action Required: X

Ref: 2/2019

To: All Heads of School (State and Non-State) & Sections

From: Director, Examinations

Subject: MATSEC Certificate Examinations 2020 – Applications

As you might be aware, shortly after the start of the next academic year, candidates will need to register for their SEC examinations.

In order to ensure that students get a more efficient service, you are kindly requested to ensure that they make use of the online facility of the Department of Examinations (www.exams.gov.mt) to apply for their examinations. Please inform all Year 11 students (both Maltese and Foreign) to register with Identity Malta so that they will be in possession of their e-ID when they apply for their examinations online on the portal of the Examinations Department when applications open.

Students are being requested to apply at the Identity Management Office **as soon as possible** for their electronic ID, since it will be difficult for the office to cope with the sudden request for electronic identity cards once the applications for these examinations open. The address of the e-ID office is **Identity Malta, Gattard House, National Road, Blata l-Bajda, Malta:**

Monday to Friday: 07:30 – 14:00
Wednesday: 07:30 – 14:00 and
15:00 – 18:00
Saturday: 07:30 – 11:00

The Gozo address is 28A, St. Francis Square, Rabat, Gozo:

Monday to Friday: 07:30 – 14:00
Wednesday: 07:30 – 14:00 and
15:00 – 18:00
Saturday: 07:30 – 11:00

Before applying for their identity card students need to submit and fill in **Form ID 10** which needs to be countersigned by a recommender. They also need to include a passport-size photograph, which has to be signed also by the **same** recommender.

The help desk contact numbers for e-ID are 2590 4300 (Malta) and 2155 6317 (Gozo). The email address is enquiries@identitymalta.com. For further information foreign students are kindly requested to contact the Department of Citizenship and Expatriate Affairs on 2590 4800 (Malta) or 2215 6122/3/4 (Gozo). The email address of the Department of Citizenship and Expatriate Affairs is eresidence.ima@gov.mt (for foreigners living in Malta) and eresidence.mgoz@gov.mt (for foreigners residing in Gozo). One can also consult Identity Malta's website: www.identitymalta.com.

Thank you for your collaboration.

Dr. George A. Said Zammit
Director of Examinations